

Kahoot!

Quick Setup Guide

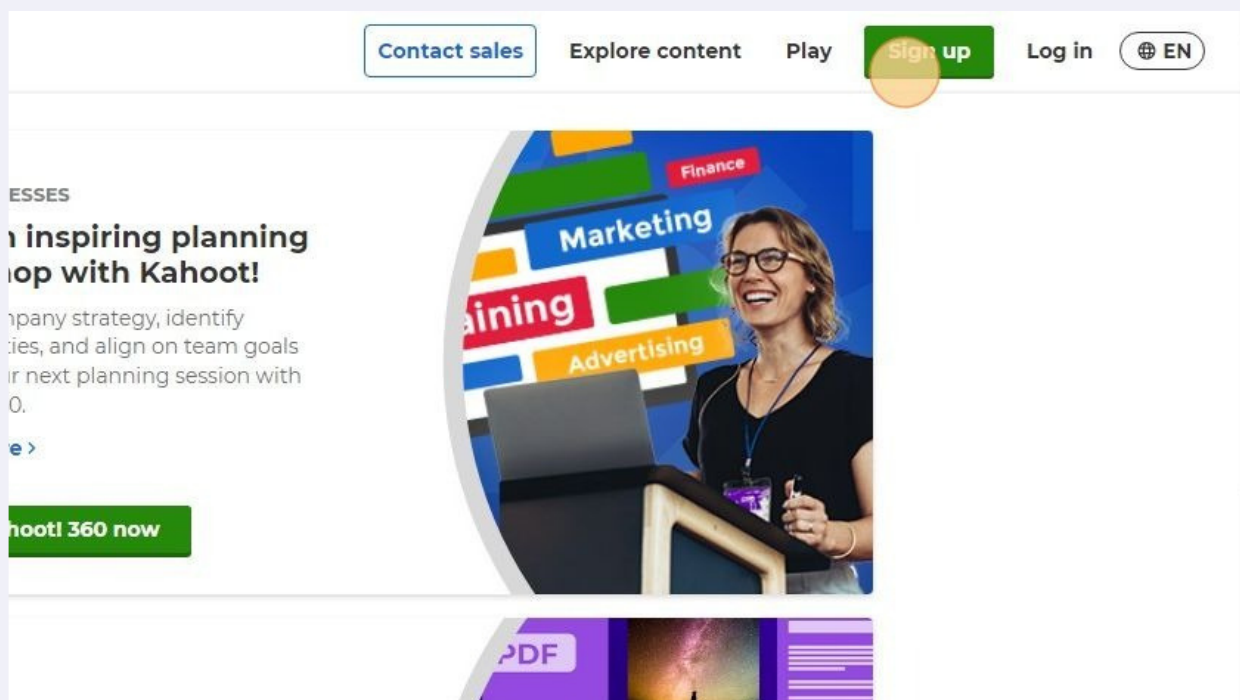
1. Account Creation

1

Navigate to <https://kahoot.com/>

2

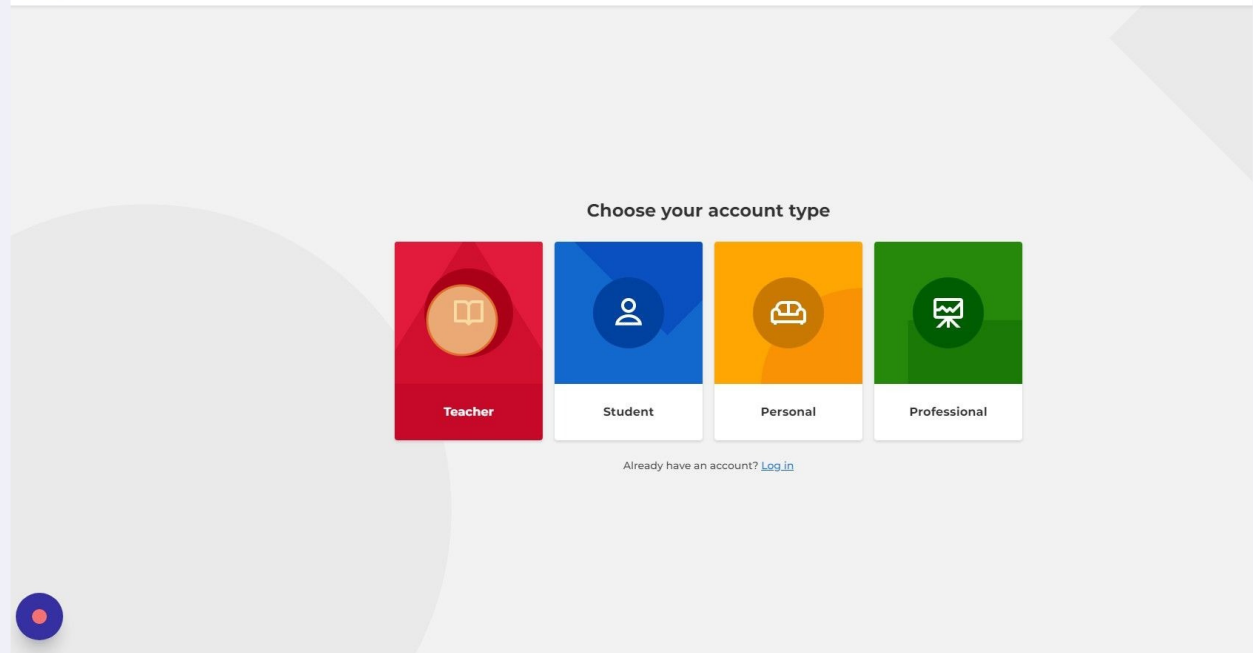
Click "Sign up"



3

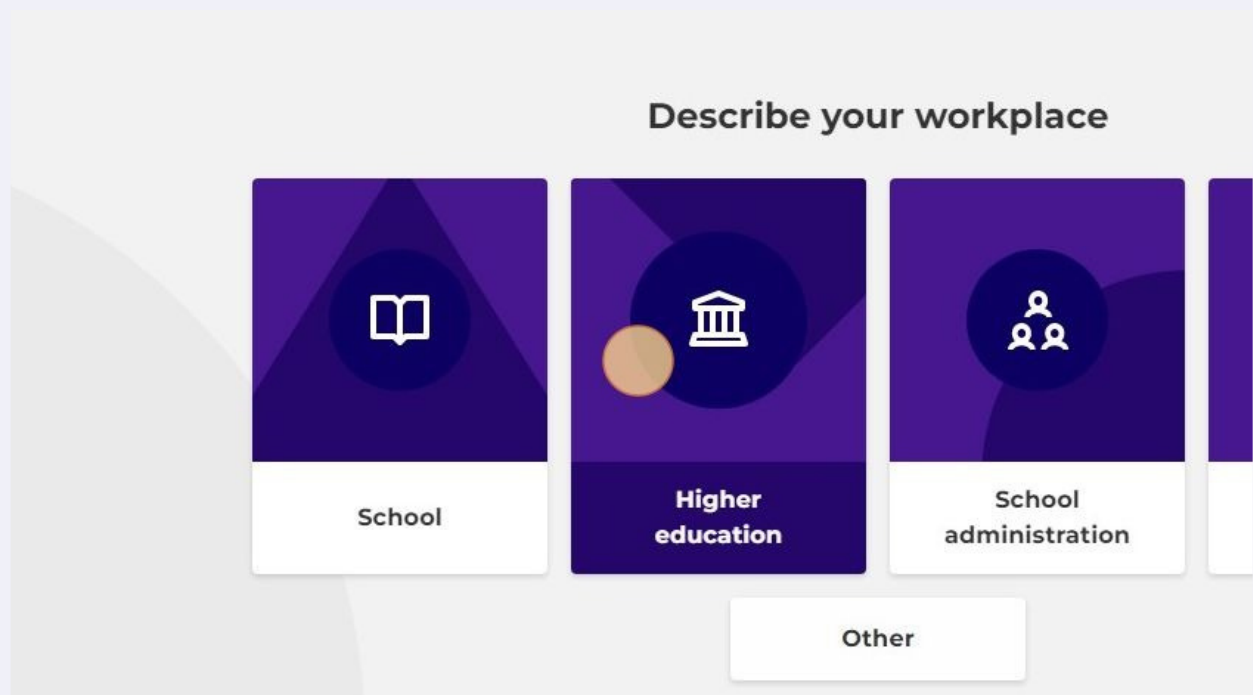
Click "Teacher" as your account type.

Kahoot!



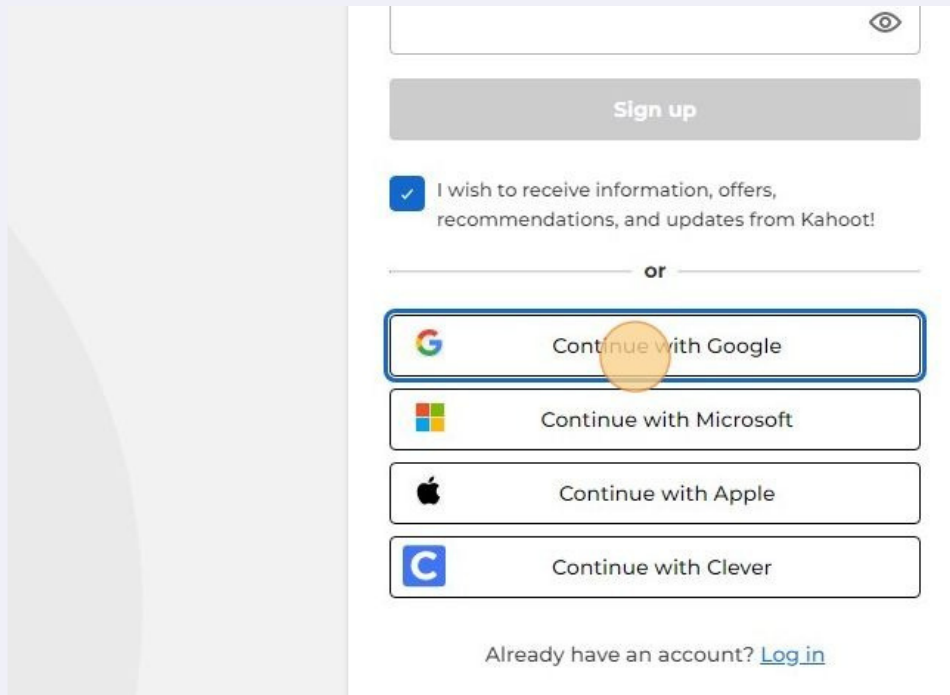
4

Click "Higher education" as your workplace.



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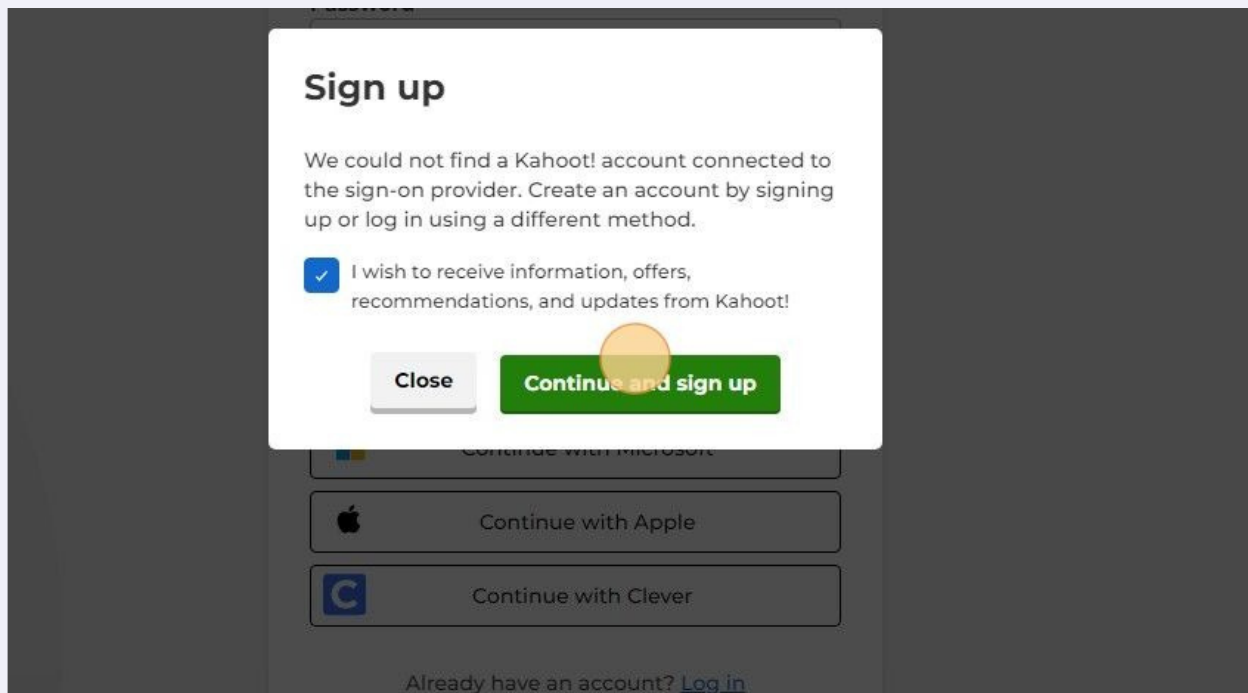
Click "Continue with Google" and use your HSU Google Account.



The image shows a web form for signing up on Kahoot!. At the top is a password field with an eye icon. Below it is a grey "Sign up" button. A checkbox is checked, with the text "I wish to receive information, offers, recommendations, and updates from Kahoot!". Below this is a horizontal line with the word "or" in the center. There are four buttons for social login: "Continue with Google" (highlighted with a blue border and an orange circle), "Continue with Microsoft", "Continue with Apple", and "Continue with Clever". At the bottom, it says "Already have an account? [Log in](#)".

6

Click "Continue and sign up"



The image shows a modal window titled "Sign up". The text inside says: "We could not find a Kahoot! account connected to the sign-on provider. Create an account by signing up or log in using a different method." Below this is a checked checkbox with the text "I wish to receive information, offers, recommendations, and updates from Kahoot!". At the bottom of the modal are two buttons: "Close" and "Continue and sign up" (highlighted with a green background and an orange circle). The background of the modal shows the same social login buttons as in the previous image, but they are dimmed.

7

Click "Continue for free"

The screenshot displays the Kahoot! Plus pricing page. At the top, there are two premium plans, each with a 'Buy now' button and a 'Try free trial' button. Below these, the 'Kahoot! Plus' section lists 'Essential engagement features'. At the bottom, a 'Continue for free' button is highlighted with an orange circle, indicating the next step in the process.

Premium Plan 1:

- ✓ Premium image library
- ✓ Up to 100 players per game

Premium Plan 2:

- ✓ Word cloud
- ✓ Open-ended question
- ✓ Up to 200 players per game

Kahoot! Plus

Essential engagement features

- ✓ Quiz-based kahoots
- ✓ Multi-select answers
- ✓ Classic slides
- ✓ Up to 50 players per game

Buttons:

- Buy now
- Try free trial
- Continue for free (highlighted)
- Buy now
- Buy now
- Try free

Trial duration: 7 days. Cancel trial at any time.

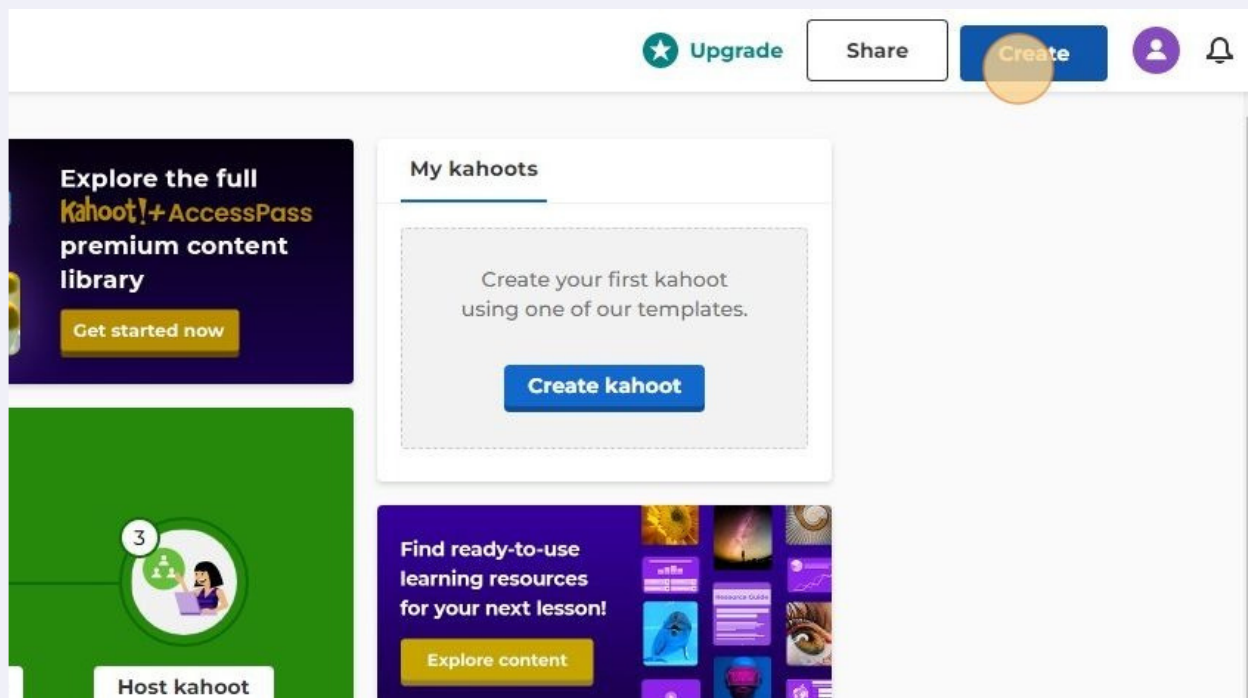
8

You have successfully created your kahoot account.

2. Setup Your First Question

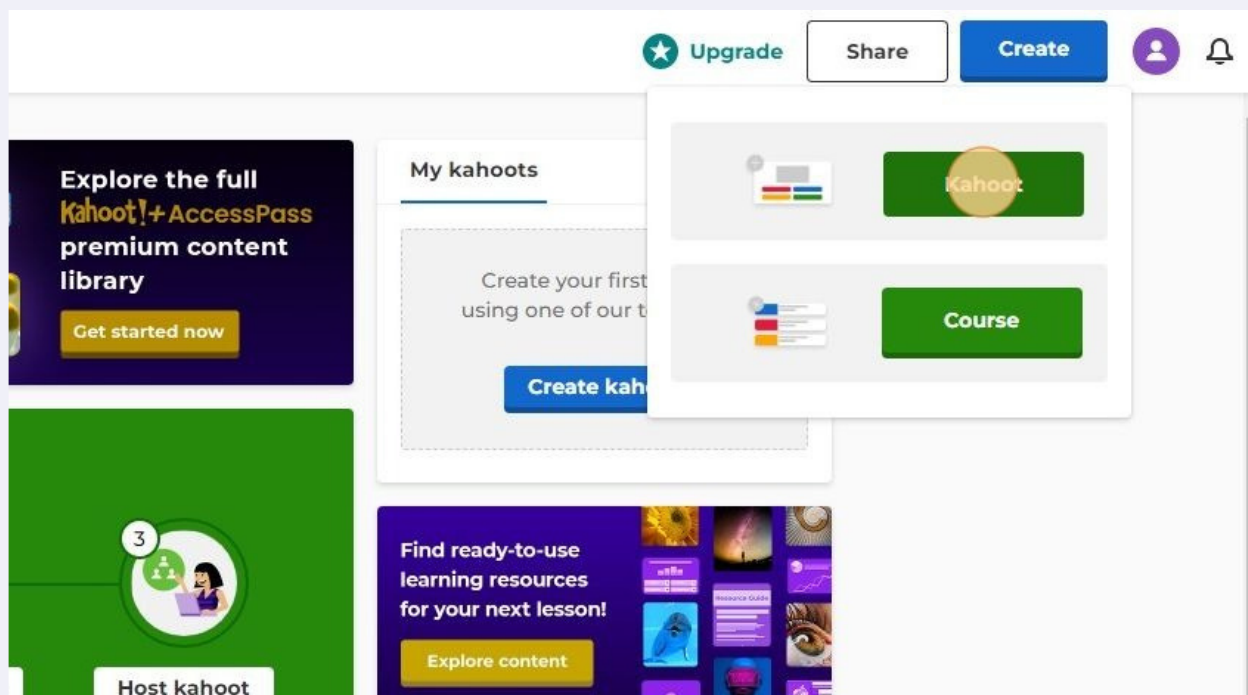
9

Login your kahoot account and click "Create"



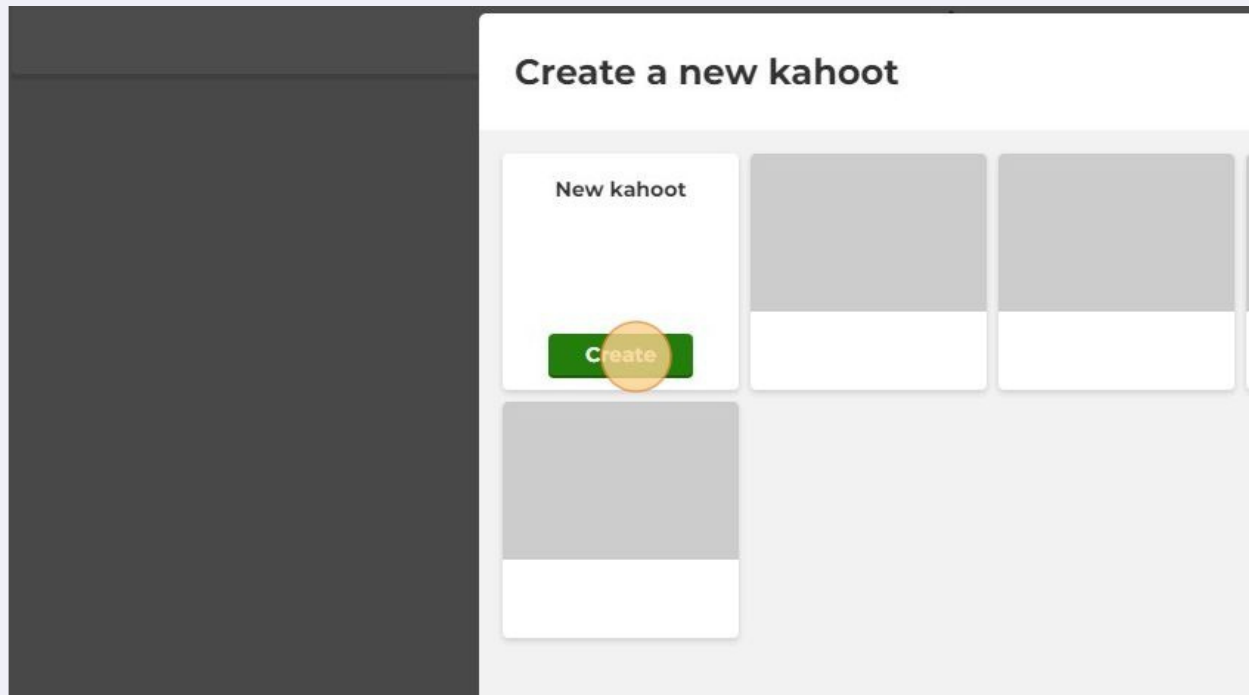
10

Click "Kahoot"



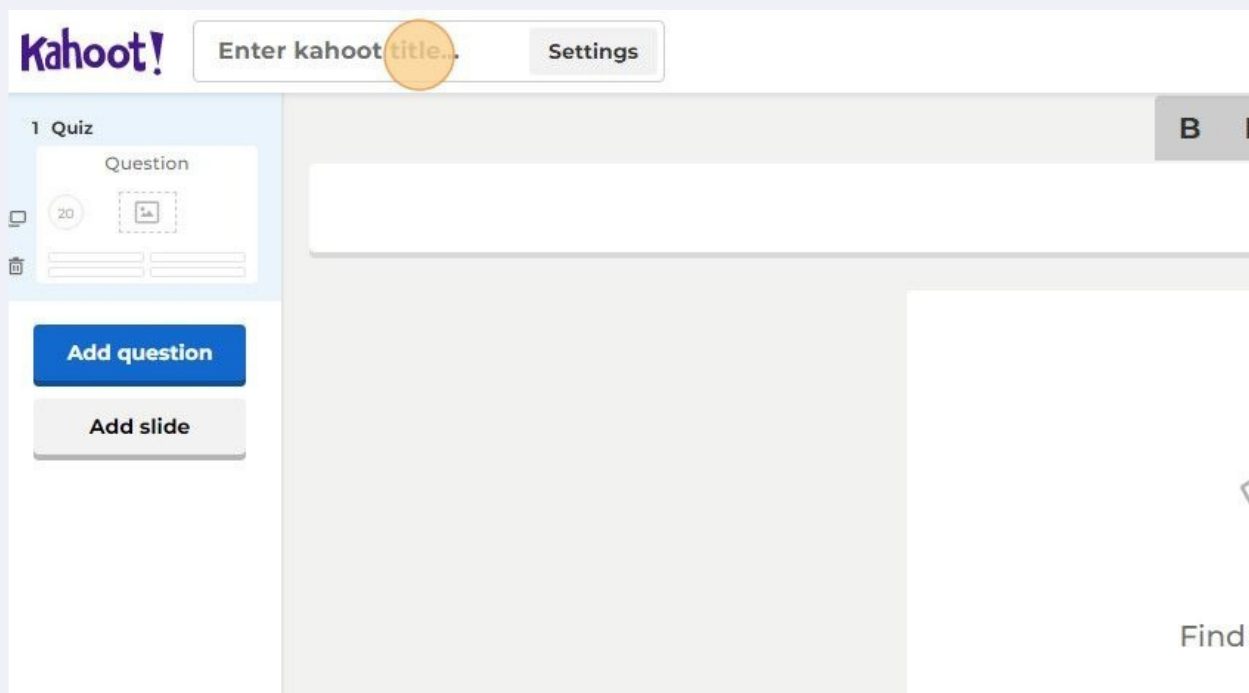
11

Click "Create"



12

Click here to enter a title for your kahoot.



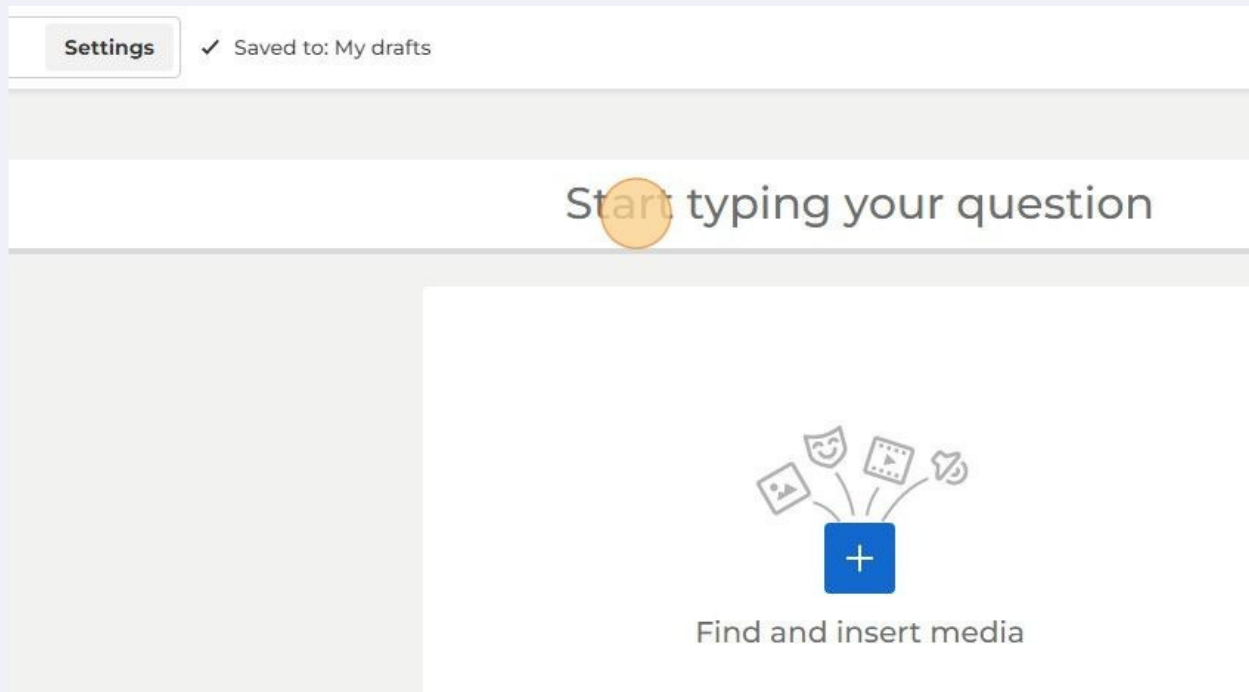
- 13** Click "Private" if you would like to use your kahoot for internal users such as your students and participants.

This screenshot shows the Kahoot! settings modal. At the top, there is a text input field and a blue "Change" button. Below this is a label "Add description will help other users find your kahoot." followed by another text input field and a blue "Change" button. To the right, there is a "Language" dropdown menu set to "English". Below the language menu, there is a section titled "People you share it with can find it" with two radio buttons: "Private" (which is selected and highlighted with an orange circle) and "Public". Below this is a "Lobby music" dropdown menu set to "Kahoot! pick". At the bottom, there are "Cancel" and "Done" buttons. A dark grey sidebar is visible on the right side of the modal.

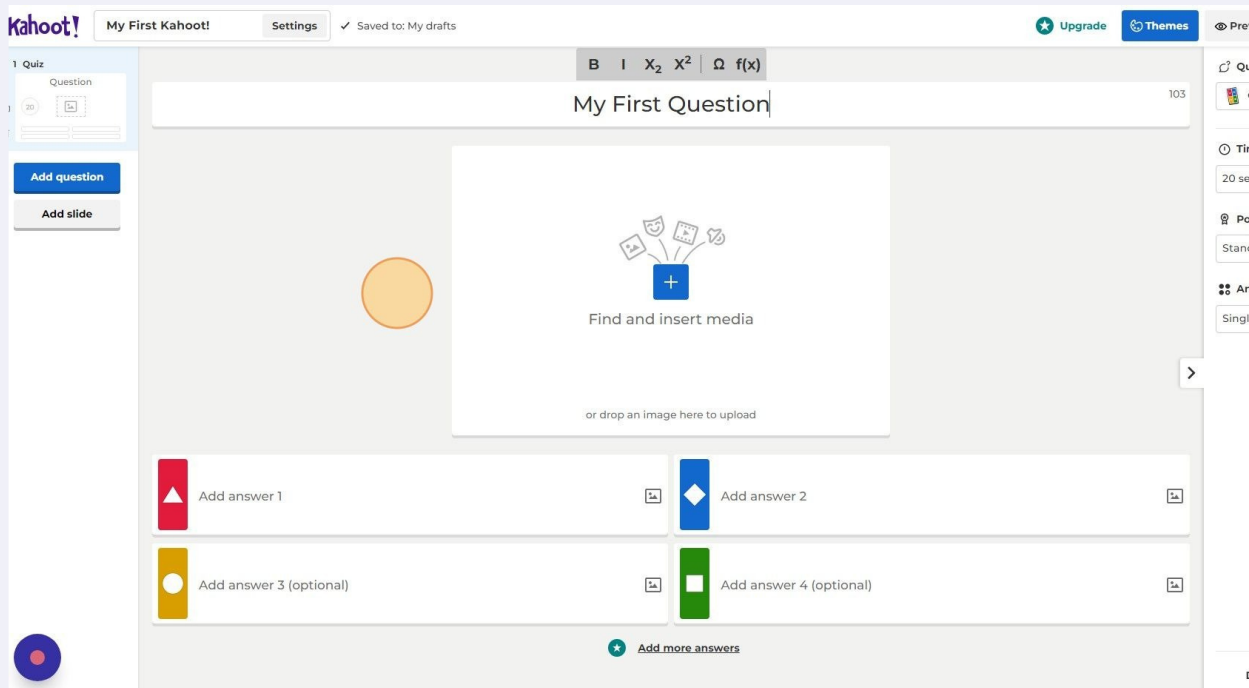
- 14** Click "Done"

This screenshot shows the same Kahoot! settings modal as in step 13, but with the "Done" button highlighted with an orange circle. The "Save to" dropdown is set to "My folders" with a blue "Change" button. The "Lobby video" section has a text input field labeled "Paste YouTube link". The "Visibility" section has two radio buttons: "Private" (selected) and "Public". The "Lobby music" dropdown is still set to "Kahoot! pick". At the bottom, there are "Cancel" and "Done" buttons. Below the modal, there is a dark grey bar with a star icon and the text "Add more answers".

- 15 You will be redirected to the question creation dashboard. And you can start to type your questions.

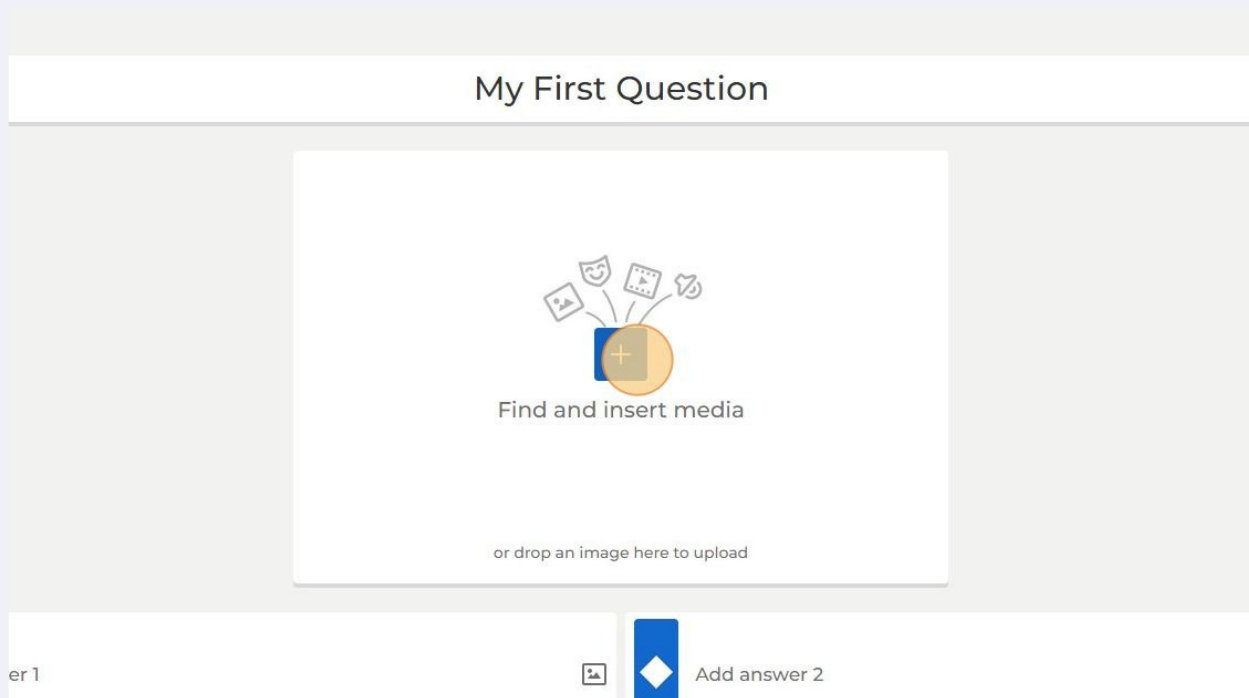


- 16 Type your question at the top of the slide.



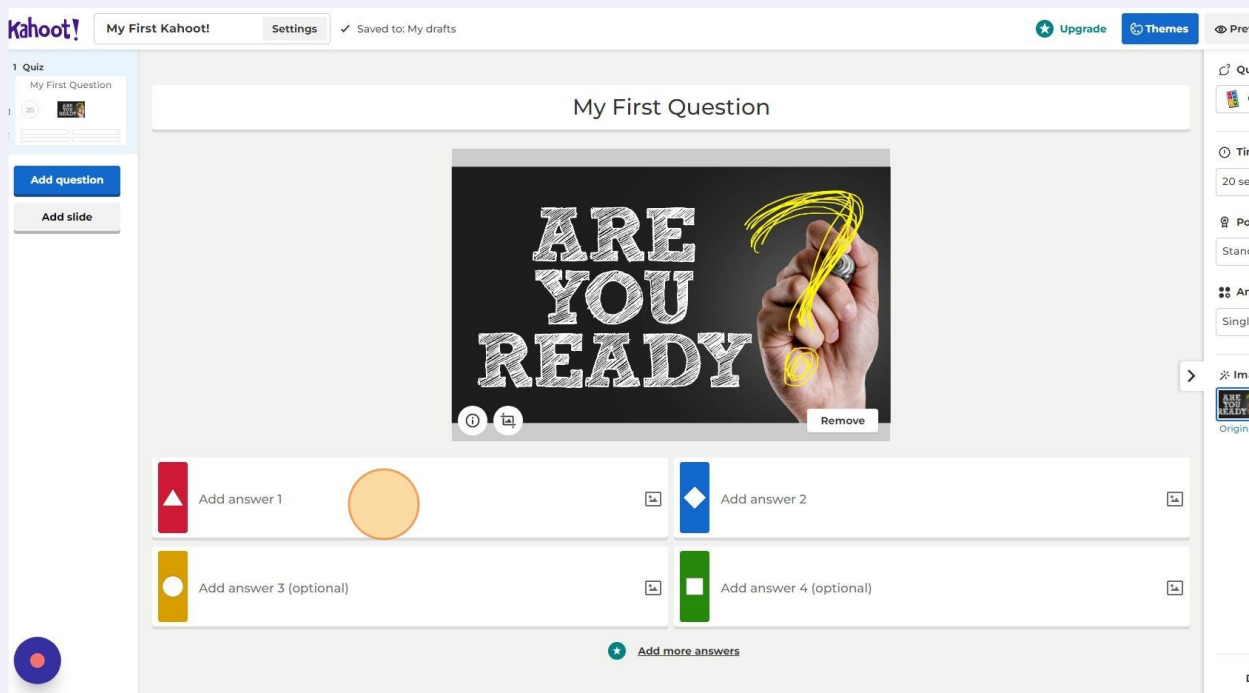
17

You can insert media for enriching your question.



18

Edit your answer choices by simply clicking the fields at the bottom.



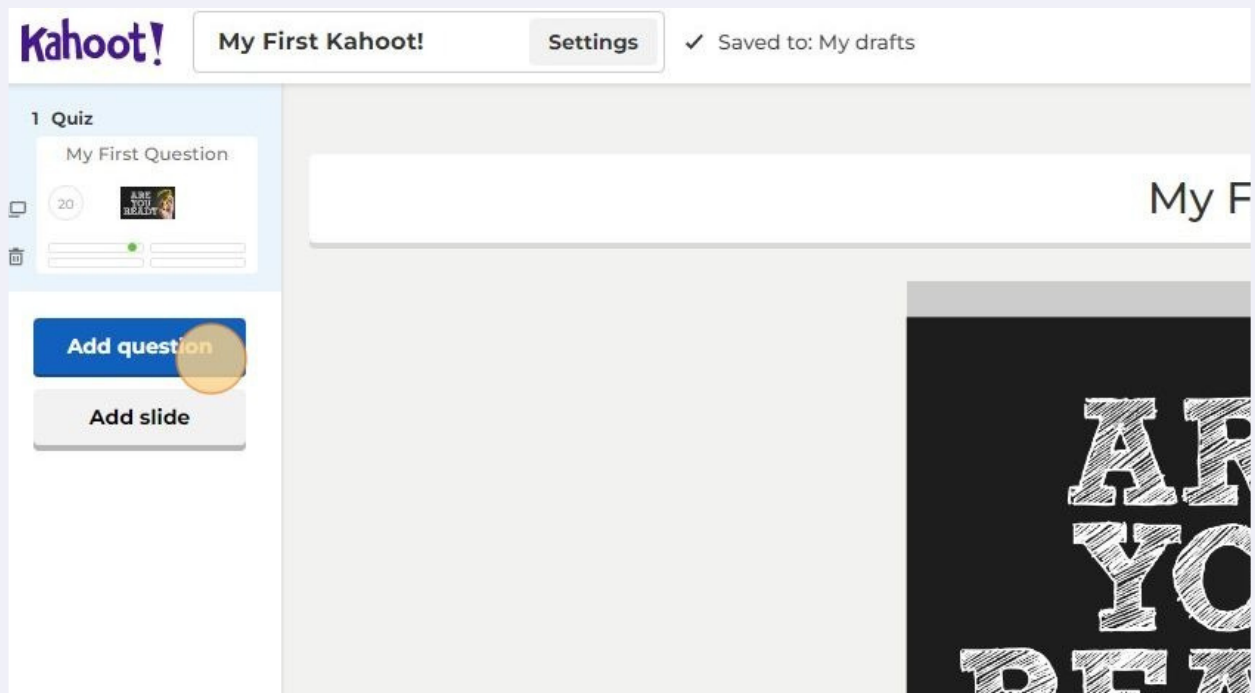
19

Select the correct answer choice by clicking the circle.

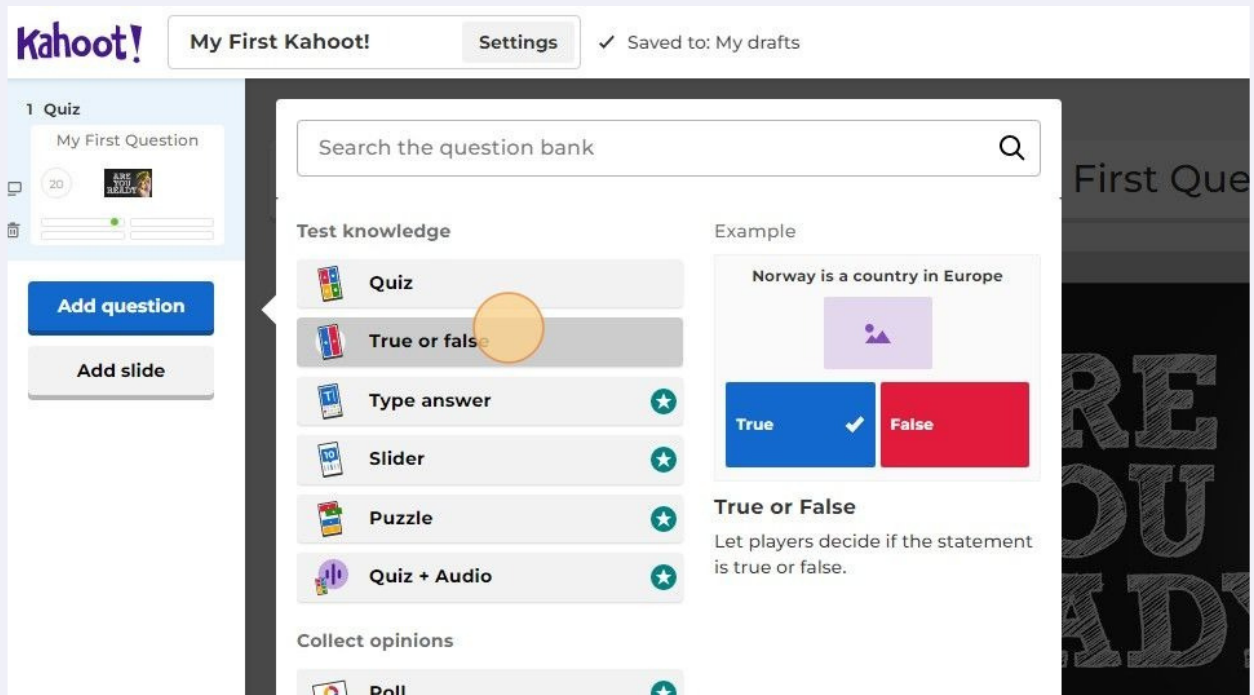


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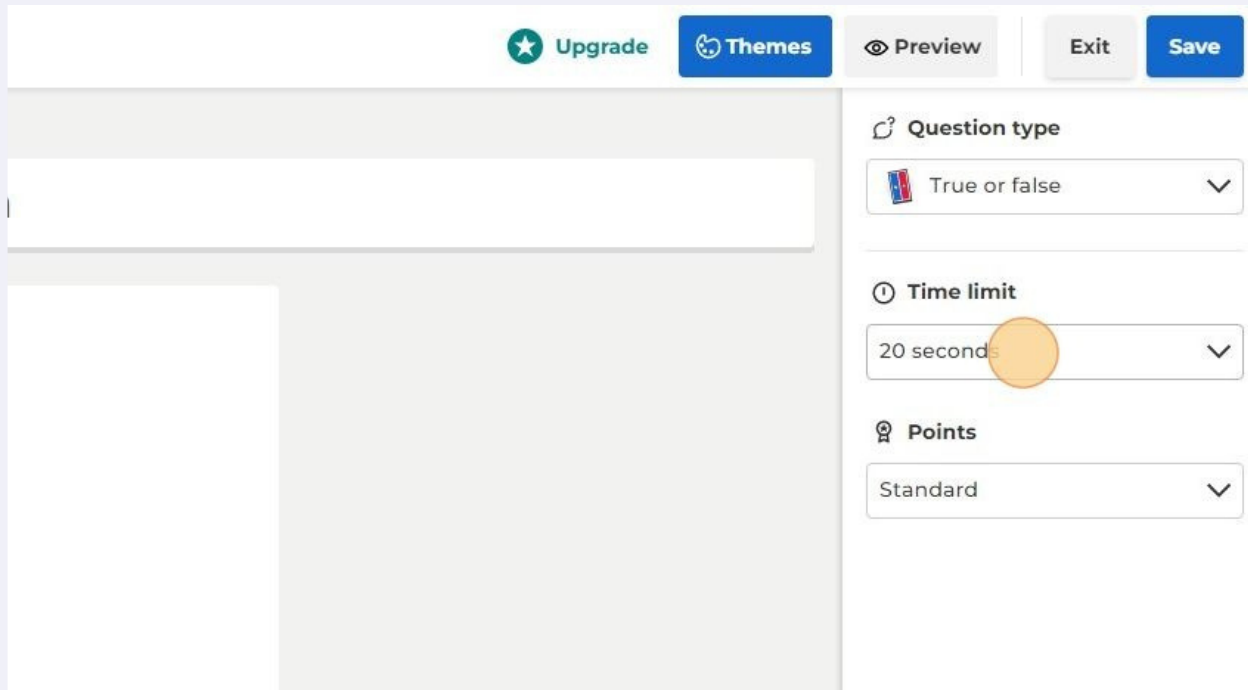
You can also click "Add question" if you have more than 1 question that you would like to play Kahoot! with your audience.



- 21 There are many different types of questions in kahoot such as True or false, puzzle, and open-ended questions.



- 22 You can adjust the time limit as well as points for each kahoot question in the right-hand side panel.



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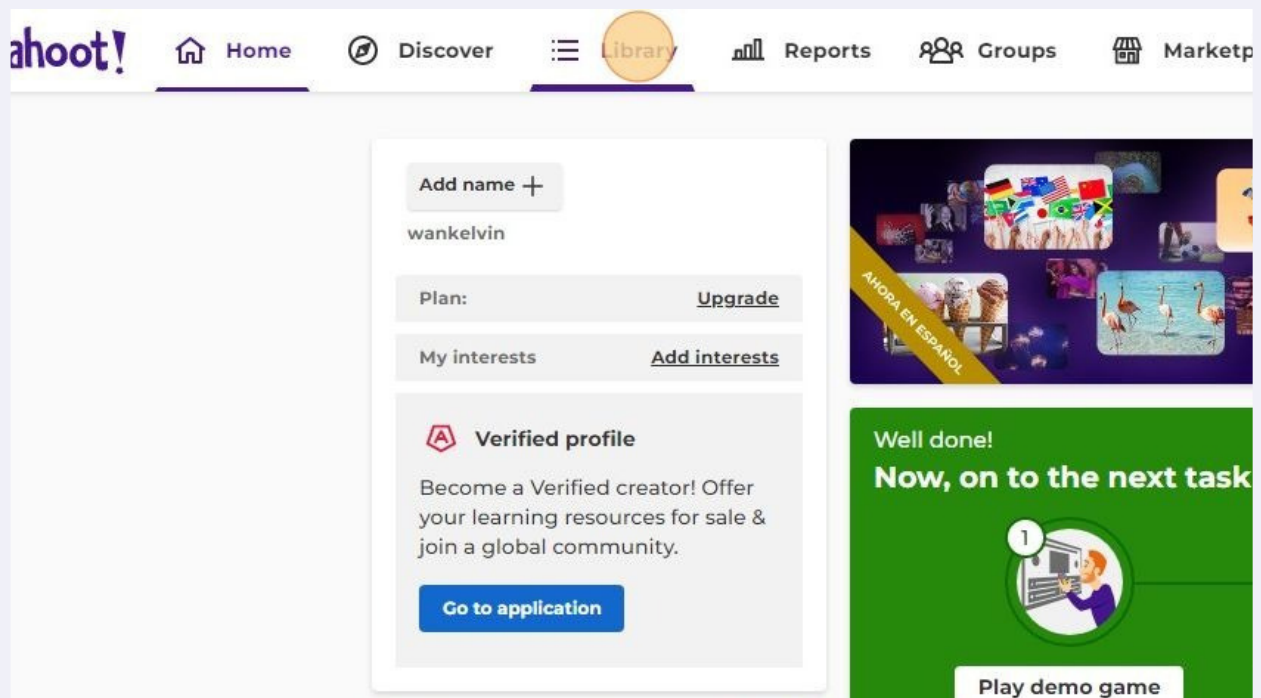
Click "Save" when you completed adding questions.

The screenshot shows a user interface for creating a question. At the top, there is a navigation bar with buttons: 'Upgrade' (with a star icon), 'Themes' (with a paint palette icon), 'Preview' (with an eye icon), 'Exit', and 'Save' (with a blue background and a yellow circle highlighting it). Below the navigation bar, the main area is divided into two sections. The left section is a large, empty white box for entering the question text. The right section contains settings for the question: 'Question type' (set to 'True or false' with a flag icon), 'Time limit' (set to '30 seconds' with a clock icon), and 'Points' (set to 'Standard' with a coin icon). Each setting is in a dropdown menu.

3. Present your Questions to the Audience

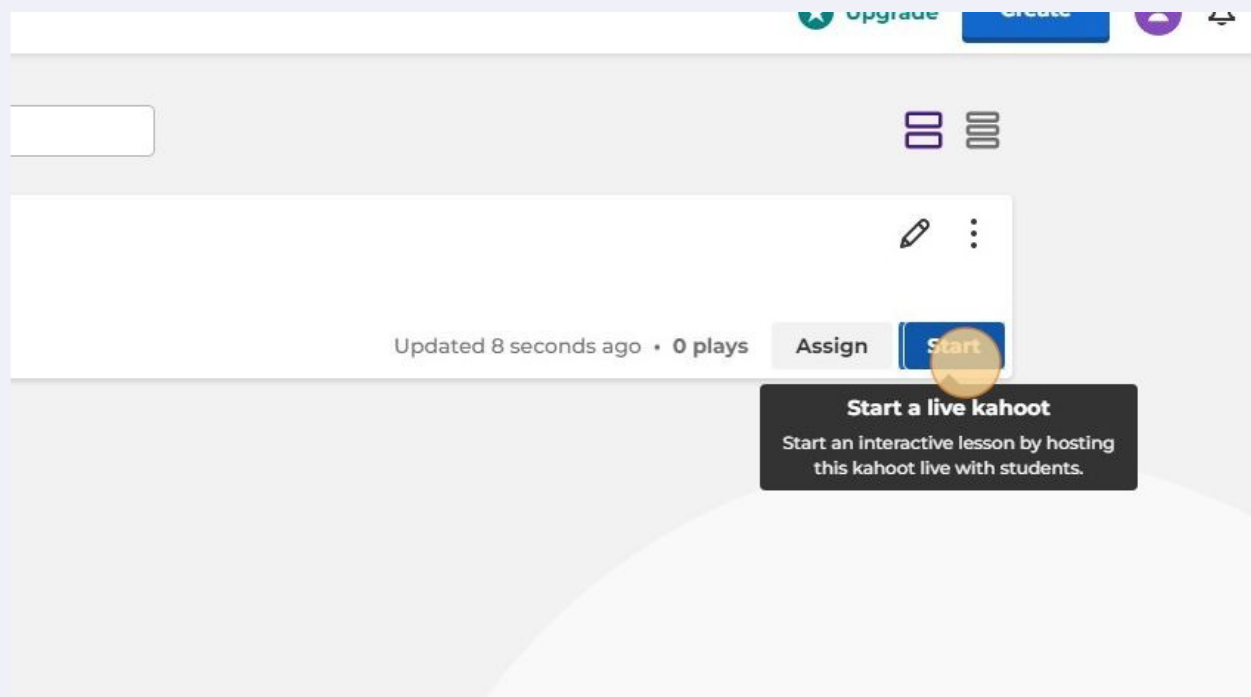
24

Click "Library"

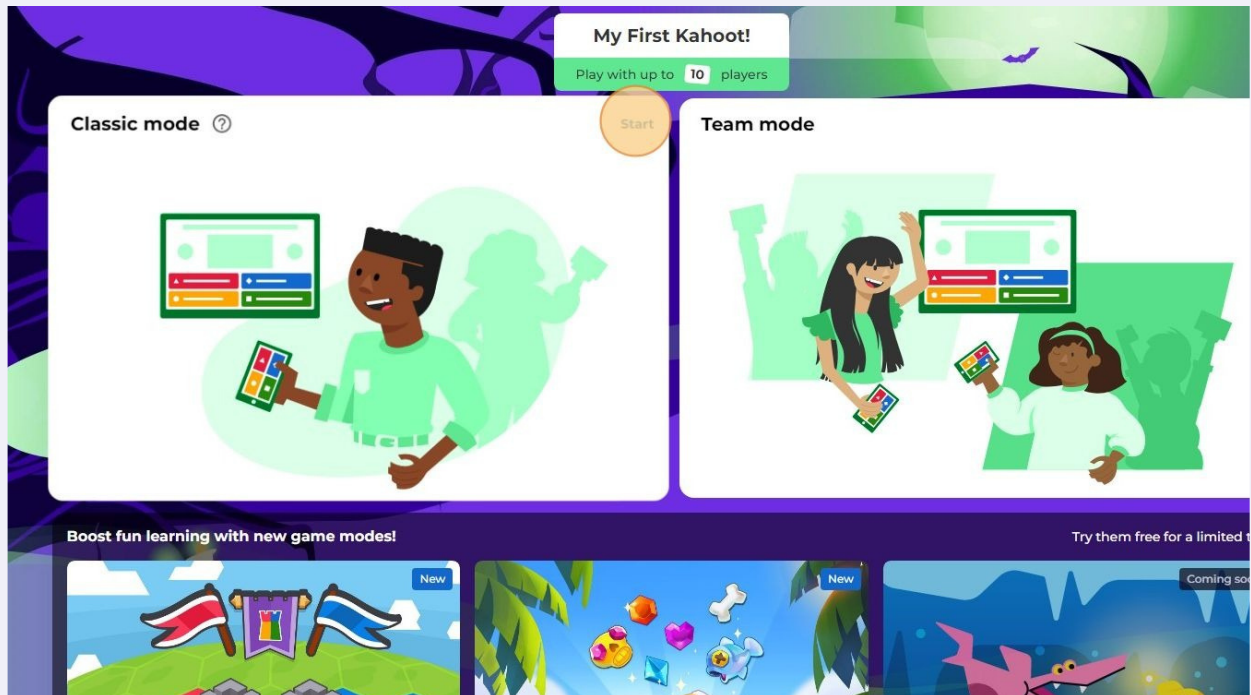


25

Find your previous set of kahoot questions, go to the right bottom side and click "Start".



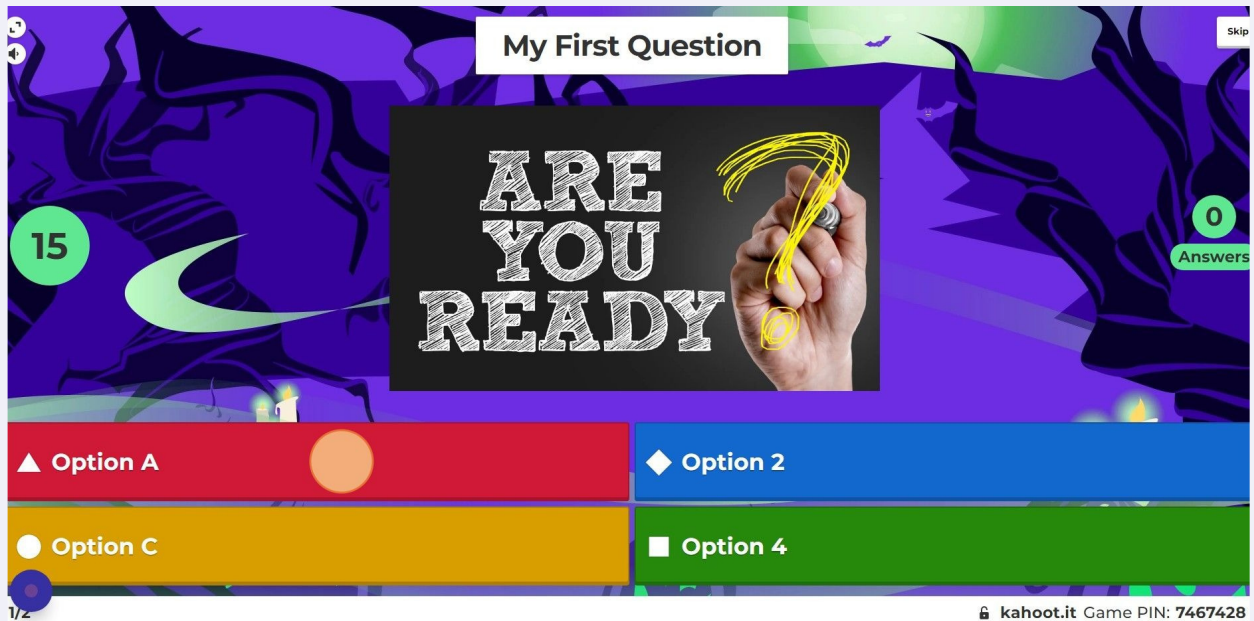
- 26 There are two different modes for the audience, Classic (Individual) and Team modes. In this guide, please start by clicking the classic mode.



- 27 The audience can follow the instruction to join the game lobby. Once your audience had entered the lobby, press "Start" to begin the Kahoot!



- 28 Your audience can cast their choices via their smart devices. The timer will appear on the left-hand side of your main screen.

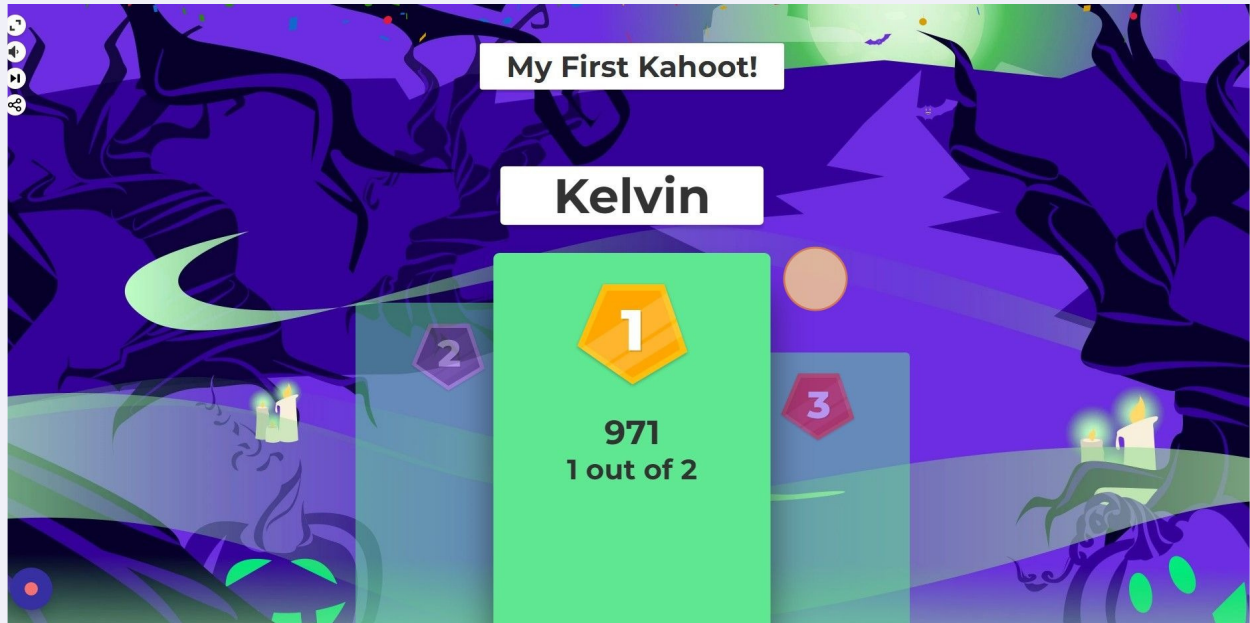


- 29 Instant results will appear either all your audience had cast their choice or the time is up. You can click next to your second question when ready.



30

After you go through all the questions, the system will display the 3 audiences who had the highest points on answering your kahoot questions.



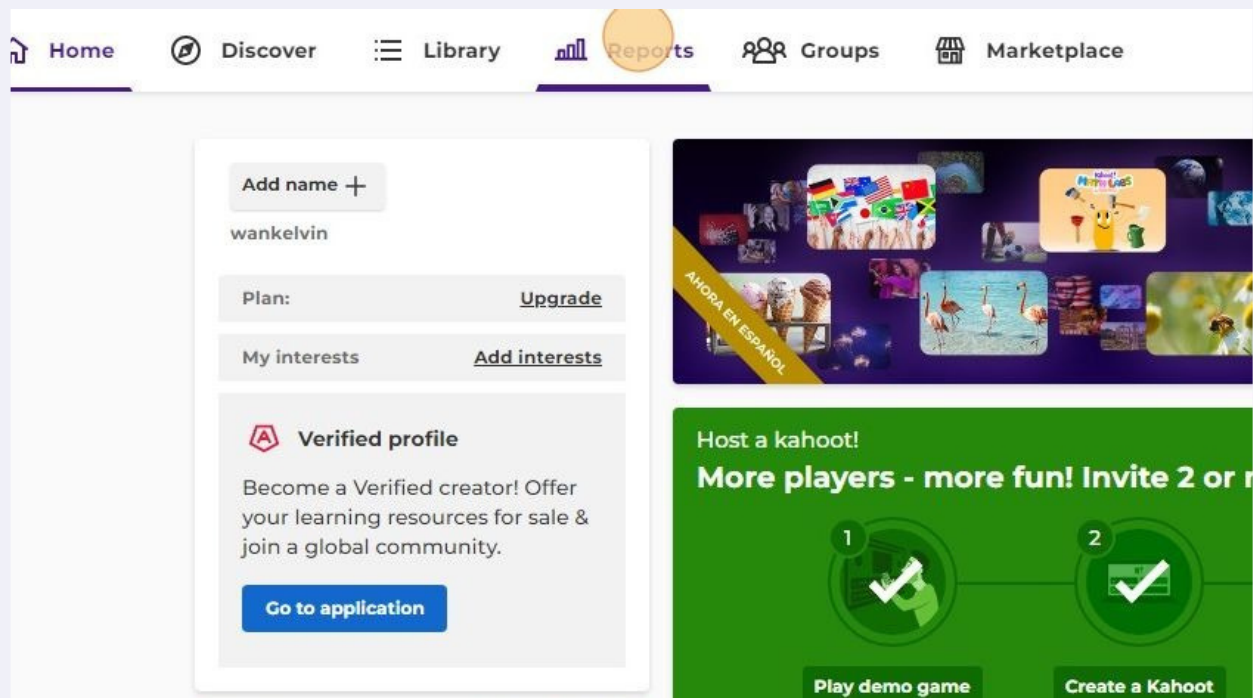
4. View Your Results After Class

31

Navigate to <https://create.kahoot.it/>

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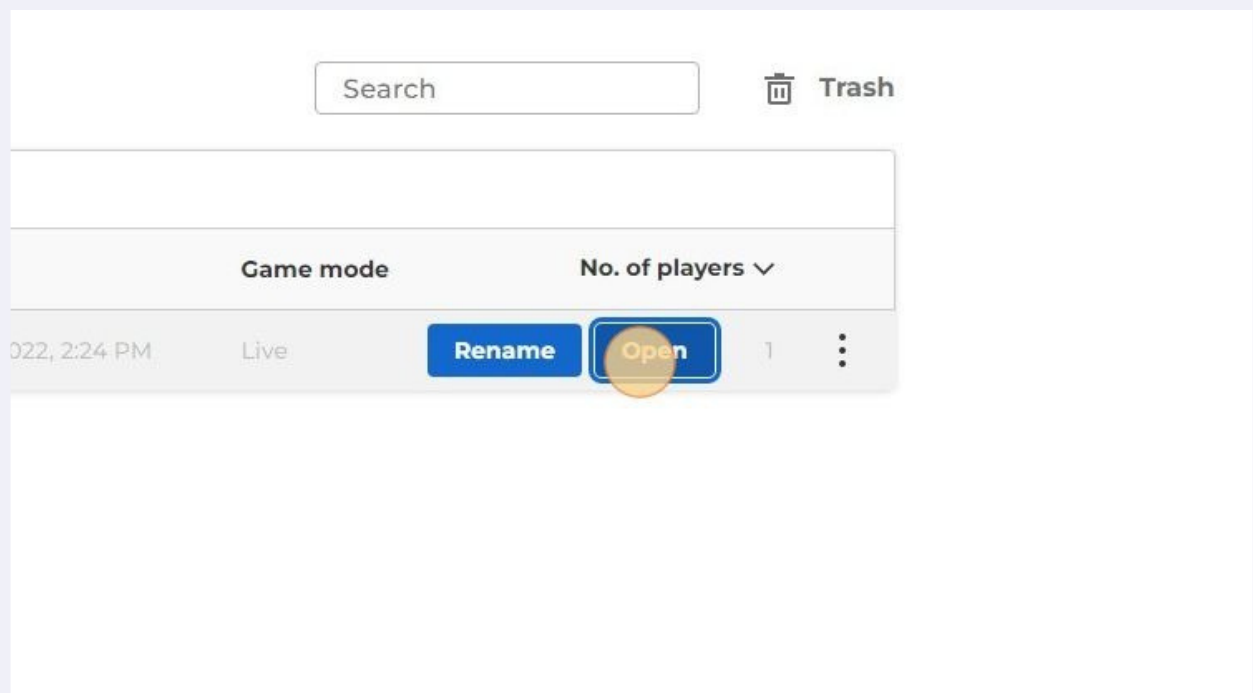
Click "Reports"



The screenshot shows the Kahoot! dashboard with the 'Reports' tab highlighted in the top navigation bar. The dashboard includes a user profile section on the left with the name 'wankelvin', a plan section with an 'Upgrade' link, and a 'Verified profile' section with a 'Go to application' button. On the right, there is a banner for 'Host a kahoot!' with the text 'More players - more fun! Invite 2 or more' and two buttons: 'Play demo game' and 'Create a Kahoot'.

33

Locate your previous set of kahoot questions and click "Open".

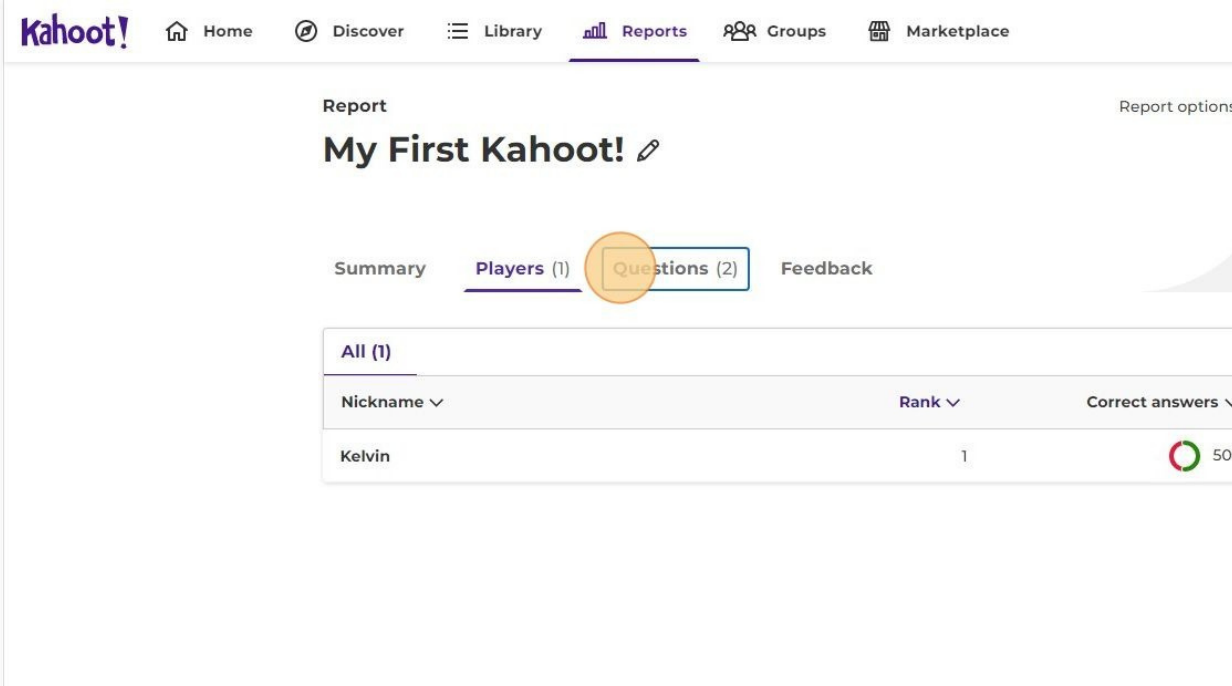


The screenshot shows the 'My Kahoots' page in Kahoot!. At the top, there is a search bar and a 'Trash' button. Below, there is a table with columns for 'Game mode' and 'No. of players'. The first row shows a Kahoot titled '022, 2:24 PM' with 'Live' game mode and 1 player. The 'Open' button for this Kahoot is highlighted with a yellow circle.

	Game mode	No. of players
022, 2:24 PM	Live	1

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You can view the statistics and details of the specific kahoot questions.

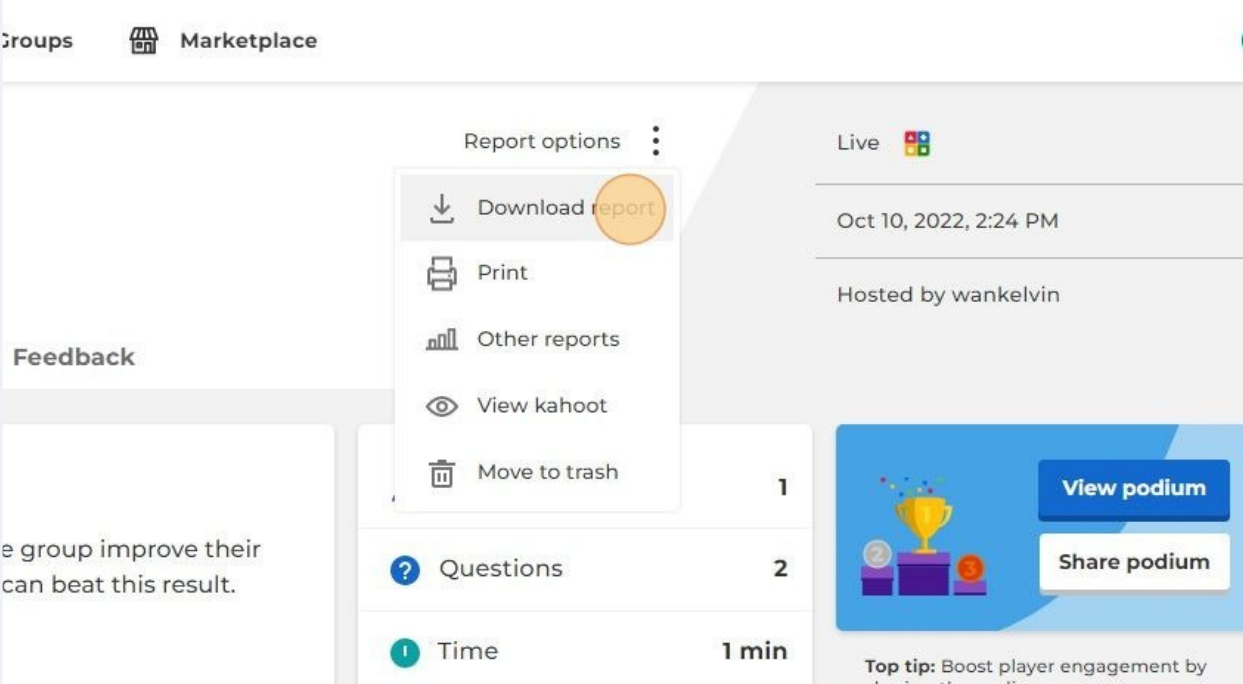


The screenshot shows the Kahoot! Reports page for a quiz titled "My First Kahoot!". The navigation bar at the top includes Home, Discover, Library, Reports (selected), Groups, and Marketplace. The page title is "Report" with a "Report options" link. Below the title, there are tabs for "Summary", "Players (1)", "Questions (2)" (which is highlighted with an orange circle), and "Feedback". A table below the tabs shows the results for the selected question. The table has columns for "All (1)", "Nickname", "Rank", and "Correct answers". One player, "Kelvin", is listed with a rank of 1 and 50% correct answers.

All (1)	Nickname	Rank	Correct answers
	Kelvin	1	50%

35

There are multiple report options that can be chosen. You can also "Download report" in Excel file (.xlsx) format.



The screenshot shows the Kahoot! Reports page for a quiz titled "My First Kahoot!". The navigation bar at the top includes Groups and Marketplace. The page title is "Report" with a "Report options" link. Below the title, there are tabs for "Summary", "Players (1)", "Questions (2)" (which is highlighted with an orange circle), and "Feedback". A dropdown menu is open, showing the following options: "Download report" (highlighted with an orange circle), "Print", "Other reports", "View kahoot", and "Move to trash". The table below the tabs shows the results for the selected question. The table has columns for "All (1)", "Questions", and "Time". One player, "Kelvin", is listed with a rank of 1 and 50% correct answers.

All (1)	Questions	Time
	1	1 min